



## Introduction

Welcome to Saunders Digital Solutions ("we", "us", "our"). By accessing or using our services, you agree to be bound by these Terms and Conditions. Please read them carefully.

## Services

### 1. Scope of Services:

We provide freelance digital marketing services, including but not limited to social media management, content creation, SEO, email marketing, and administrative support.

### 2. Customisation:

Services can be tailored to meet the specific needs of each client, as agreed upon in the service contract.

## Use of Services

### 1. Eligibility:

You must be at least 18 years old and capable of forming a binding contract to use our services.

### 2. Account Registration:

You may need to create an account to access certain features of our services. You are responsible for maintaining the confidentiality of your account information.

### 3. Prohibited Activities:

You agree not to use our services for any unlawful purpose or in any way that could harm us or third parties.

## Fees and Payment

### 1. Service Fees:

Fees for our services are detailed in the service contract. Prices are subject to change with prior notice.

### 2. Payment Terms:

Payment is due upon receipt of the invoice unless otherwise agreed. We accept payments via bank transfer, credit card, and PayPal.

### 3. Late Payments:

Late payments may incur a fee of 15% per month on the outstanding balance.

## Cancellation and Termination

### 1. Cancellation by Client:



Clients may cancel services with 2 days' written notice. Refunds for prepaid services will be handled as per our Refund and Cancellation Policy.

## 2. Termination by Us:

We reserve the right to terminate services if you breach these Terms and Conditions or any other applicable policies.

## Intellectual Property

### 1. Ownership:

All content and materials provided by us are protected by intellectual property laws. You may not use, copy, or distribute any materials without our prior written consent.

### 2. Client Materials:

You retain ownership of any materials you provide to us. You grant us a limited licence to use these materials as necessary to perform our services.

## Confidentiality

### 1. Confidential Information:

Both parties agree to keep confidential any information disclosed during the course of the services. This includes but is not limited to business strategies, financial information, and client data.

### 2. Exceptions:

Confidential information does not include information that is publicly known or becomes publicly known through no fault of the receiving party.

## Limitation of Liability

### 1. Disclaimer:

Our services are provided "as is" without warranties of any kind. We do not guarantee specific results from the use of our services.

### 2. Limitation:

To the maximum extent permitted by law, we are not liable for any indirect, incidental, or consequential damages arising from the use of our services.

## Indemnification

You agree to indemnify and hold us harmless from any claims, losses, or damages arising out of your use of our services or any breach of these Terms and Conditions.

## Governing Law



These Terms and Conditions are governed by and construed in accordance with the laws of the United Kingdom. Any disputes arising under or in connection with these terms shall be subject to the exclusive jurisdiction of the courts of the United Kingdom.

### **Changes to Terms and Conditions**

We may update these Terms and Conditions from time to time. We will notify you of any significant changes by posting the new terms on our website and updating the effective date.

### **Contact Us**

If you have any questions about these Terms and Conditions, please contact us at:

Saunders Digital Solutions

Email: [info@saundersdigitalsolutions.com](mailto:info@saundersdigitalsolutions.com)

Address: Peterborough, Cambridgeshire, UK